

How to apply - Fresh OCI Card for Minors

Step 1- Filling up the application form.

The application must be filled and submitted online at the link: <https://ociservices.gov.in/>. Please carefully read the details and various provisions while submitting application.

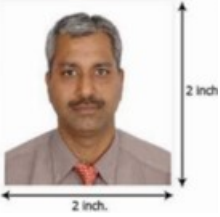

NOTE: All fields/columns in the application form are mandatory to be filled-in.

Step 2 – Prepare and collect documents required for the application. All documents must be self attested by the applicant unless instructed otherwise.

	MINOR CHILDREN WHO ARE FOREIGN CITIZENS BY BIRTH	MINOR CHILDREN WHO WERE PREVIOUSLY INDIAN CITIZENS
a	Printout of duly filled online Application Form	Printout of duly filled online Application Form
b	Copy of current Foreign Passport	Copy of Surrender / Renunciation Certificate
c	Birth certificate	Copy of last held Indian Passport
		Copy of the current Foreign Passport
d	Copies of current passports of both parents	Copies of current passports of both parents
e	Copies of last held Indian passports of parents - front and back pages (if they now hold a foreign citizenship)	Copies of last held Indian passports of parents - front and back pages(if they now hold a foreign citizenship)
f	Copy of surrender certificate of parents (if they now hold a foreign citizenship)	Copy of surrender certificate of parents (if they now hold a foreign citizenship)
g	Copy of Registered Marriage Certificate of parents	Copy of Registered Marriage Certificate of parents
h	<p>Proof of Address-</p> <p>Please enclose any one of the following documents as proof of present address:</p> <p>i. Driving license.</p> <p>ii. Photo ID issued by the Provincial Government.</p> <p>iii. Utility bills (Gas, Electricity, Water or Landline Telephone Bill displaying applicant's address /House Lease Agreement).</p> <p>Phone bills, Bank statements are not accepted as valid address proofs.</p>	<p>Proof of Address-</p> <p>Please enclose any one of the following documents as proof of present address:</p> <p>i. Driving license.</p> <p>ii. Photo ID issued by the Provincial Government.</p> <p>iii. Utility bills (Gas, Electricity, Water or Landline Telephone Bill displaying applicant's address /House Lease Agreement).</p> <p>Phone bills, Bank statements are not accepted as valid address proofs.</p>
i	No Objection Letter signed by both the parents (link)	<p>No Objection Letter signed by both the parents (link)</p> <p><i>*In case the parents are divorces/separated, a copy of the custody order issued by a court of the country</i></p>

*In case the parents are divorces/separated, a copy of the custody order issued by a court of the country where the minor is a resident of.

where the minor is a resident of.

j	Mandatory Declaration by parents: CLICK HERE	Mandatory Declaration by parents: CLICK HERE
k	Confirmation of permanent residence (COPR) of parents	Confirmation of permanent residence (COPR)
l	<p>Photograph</p> <p>One color photo as per below specification is required to be submitted along with the application:</p> <ol style="list-style-type: none">1. Size – 2 inch x 2 inch (51 mm x 51 mm)2. Background – Background should be plain white colored without borders.3. Clothes – Dark colour4. Eyes – Open 	<p>Photograph</p> <p>One color photo as per below specification is required to be submitted along with the application:</p> <ol style="list-style-type: none">1. Size – 2 inch x 2 inch (51 mm x 51 mm)2. Background – Background should be plain white colored without borders.3. Clothes – Dark colour4. Eyes – Open 
m	Fee- Click here for Fee.	Fee- Click here for Fee.

The following documents are mandatorily required to be uploaded- (b), (c), (d), (e), (f), (g), (h), (i), (j) and (k)

Step 3 : Submit the duly signed printout of the application along with the supporting documents as listed above with applicable fee at a [BLS Center](#).

NOTE:

1. After online submission of application form, no changes can be made manually / hand writing. In case of any error / changes, please fill a fresh new online application form and use that for further submission to BLS.
2. Consulate cannot edit or make any changes to the applicant's online application form.
3. Consulate reserves the right to call for additional documents, as considered necessary.

A visualized step wise process guide for OCI related applications can be accessed at [here](#)

Please refer the [FAQs](#) page for queries regarding the application process.