



High Commission of India
10 Springfield Road,
Ottawa, Ontario K1M 1C9
Website: www.hciottawa.gov.in

**Form for Requesting Updation of Passport Details in the OCI
after three months of issuance of new passport**

1. Name of the OCI cardholder
2. Application reference number
*(please apply online on the OCI portal for passport updation
and provide reference number here)*
3. OCI number
(please attach a copy)
4. Previous passport number linked with the OCI
5. Passport number to be updated in the OCI
(please attach copy of new passport)
6. Proof of payment-
(CAD 39/- + BLS service charges)
*(please mention number of receipt after payment at BLS/
Number of demand draft in case of postal)*
7. Other relevant information (if any)

(Signature)

Date:.....

Place:.....

(City of applicant's residence address)

Note:

1. This service is available only for OCI cards issued by the High Commission of India, Ottawa.
2. Late updation charges CAD 39/- excluding BLS service charges.
3. This service/ application should not be used if there is any change in particulars of applicant on new passport, which comes under reissuance of OCI in miscellaneous service.