

# ENTRY VISA – Checklist



Applicant's Name		Submission officer	
Passport number		Date	DD – MM – YYYY

**The following persons may accompany an applicant during his or her visit to the Visa Application Center (VAC):**

Special Needs Assistants: An applicant may bring one person to assist him if he or she is an elderly, disabled or a minor child.

**The following persons will NOT be allowed into the VAC premises:**

Attorneys: An applicant may NOT be accompanied by his or her attorney(s).

Drivers, friends, extra relatives, and others not specifically named above will NOT be permitted to enter.

Due to the limited size of the (VAC) waiting rooms, the high volume of visa applicants, and the time required to process application, other accompanying persons cannot and will not be admitted to the (VAC).

**Appointment:** It is recommended to secure an appointment for your visit to the application centre. Kindly visit <http://www.blsindia-canada.com/bookappointment.php> to book an appointment.

For those who cannot visit the application centre it is recommended to use the postal service to submit their applications. Alternatively visit <http://www.blsindia-canada.com/vas/> to book a pickup and/or drop via FedEx.



**Tick Mark requirements that are complied with and signature at the bottom.**

**Kindly use blue or black ink ONLY on application form and checklist.**

<input type="checkbox"/>	<p><b>Online application form</b> - <a href="http://www.indianvisaonline.gov.in/visa/indianVisaReg.jsp">http://www.indianvisaonline.gov.in/visa/indianVisaReg.jsp</a></p> <ul style="list-style-type: none"> <li>- Select your Indian mission jurisdiction as per your current location and visa type Details of mission jurisdiction are available on <a href="http://www.blsindia-canada.com/entryvisa.php">http://www.blsindia-canada.com/entryvisa.php</a></li> <li>- Complete form online, print and sign on 1<sup>st</sup> and 2<sup>nd</sup> page.</li> </ul> <p><b>Minor applicants:</b></p> <ul style="list-style-type: none"> <li>- Signature or thumb impression of minor required on 1<sup>st</sup> and 2<sup>nd</sup> page. Signature of both parents required on 2<sup>nd</sup> page only and should match supporting passport copy</li> <li>- For minors who cannot sign: impression of left thumb for males and right for females (blue or black ink only)</li> <li>- In case of signature (not thumb impression) of the minor applicant, the signature should match supporting passport copy</li> <li>- Minor consent form signed by both parents - <a href="http://www.blsindia-canada.com/entryvisa.php">http://www.blsindia-canada.com/entryvisa.php</a></li> <li>- Minors traveling without parents – Original + copy of notarized affidavit (consent to travel) required</li> <li>- If one of the parent is out of country while applying - Scanned copy of the online Visa application 2nd page + consent form from the parent along with the original notarized affidavit (Parent giving consent to the person traveling with minor applicant) + notarized passport copy from local notary public</li> </ul>
<input type="checkbox"/>	<p><b>Application basis:</b></p> <p>Parents of Indian origin:</p> <ul style="list-style-type: none"> <li>- Provide both parent's surrendered Indian passport and landing paper</li> <li>- If the parents are still Indian Citizen's then provide valid Indian passport and copy of 1<sup>st</sup>, last and any observation page and landing paper and status in Canada document (Permanent Resident card/Work permit)</li> <li>- Statement of Live Birth (detailed birth certificate mentioning the parents name, D.O.B and place of Birth)</li> </ul> <p>Spouse existing Employment Visa or Indian Nationality or Indian origin:</p> <ul style="list-style-type: none"> <li>- If married in India or other country (apart from Canada): Marriage certificate issued by Marriage registrar</li> <li>- If married in Canada: Marriage license issued by marriage registrar</li> <li>- If application based on spouse's existing Employment Visa: Copies of spouse current passport + Indian Employment visa validity pages</li> <li>- If application based on spouse's Indian Nationality: Original + copy of Indian Passport + status in Canada are required+ Landing paper</li> </ul> <p>If application based on spouse's Indian origin: Original + copy of Cancelled Indian Passport + Surrender Certificate + Landing paper + Current foreign passport copy is required</p>
<input type="checkbox"/>	<p><b>Photograph</b> - Specifications can be referred at <a href="http://www.blsindia-canada.com/photo_spec.php">http://www.blsindia-canada.com/photo_spec.php</a></p> <ul style="list-style-type: none"> <li>- Size                    51mm X 51mm</li> <li>- Quantity                1 no.s</li> </ul>

Signature \_\_\_\_\_

**Checklist for Toronto jurisdiction only.**

# ENTRY VISA – Checklist



Applicant's Name		Submission officer	
Passport number		Date	DD – MM – YYYY

<input type="checkbox"/>	<p><b>Passport</b></p> <ul style="list-style-type: none"> <li>- Minimum validity of 190 days</li> <li>- 2 blank/unstamped Pages</li> <li>- Canadian Passport: Page 3 of the Passport should have signature of the passport holder</li> </ul>
<input type="checkbox"/>	<p><b>Previous Indian nationality applying for visa</b></p> <ul style="list-style-type: none"> <li>- Landing paper photocopy (original for verification)</li> <li>- Original cancelled Indian passport + photocopy</li> <li>- Surrender of Indian nationality certificate (original for verification)</li> </ul>
<input type="checkbox"/>	<p><b>Non-Canadian Passport holder</b></p> <ul style="list-style-type: none"> <li>- Completed and signed 'Additional form for Non-Canadian Nationals' along with document proof of status in Canada (Permanent Resident card/Work Permit)</li> <li>Download at <a href="http://www.blsindia-canada.com/entryvisa.php">http://www.blsindia-canada.com/entryvisa.php</a></li> </ul>
<input type="checkbox"/>	<p><b>Payment of fees</b></p> <ul style="list-style-type: none"> <li>- <b>Mail In applications</b> must enclose a bank draft or money order in favor of 'BLS International Service Canada Inc.' Fees should include: HCI/CGI fees + Consular Surcharge + BLS Processing fee + Return Courier charges + Taxes. Refer <a href="http://www.blsindia-canada.com/entryvisa.php">http://www.blsindia-canada.com/entryvisa.php</a> for updated fees.</li> <li>- <b>Walk In applicants</b> can pay in cash or by debit card at the application centre.</li> </ul>
<input type="checkbox"/>	<p><b>Documents arranged as per the above checklist along with this checklist.</b></p> <p>Any additional documents _____</p>

I have been informed and advised that the insufficient documentation mentioned in checklist may lead to a delay in the processing of visa application. However, I insist to proceed with my application. The above guidelines are defined by High commission of India, Canada and must be strictly followed. The High Commission of India, Canada reserves the right to ask for a Personal Interview or Additional Documents. The High Commission of India, Canada Information and Application Center will not accept visa applications which do not meet above specified guidelines. The documents must be arranged in the order given above BLS International have no say on whether you will be granted a visa, as this is entirely the prerogative of The High Commission of India, Canada. The Indian Mission Consular may request for additional documentation anytime during or after the submission of the application.

Signature \_\_\_\_\_

Checklist for Toronto jurisdiction only.