

CHECKLIST FOR ENTRY VISA

PLEASE ATTACH A COPY OF THE CHECKLIST WITH YOUR APPLICATION AND CHECK MARK ALL THE REQUIREMENTS BELOW THAT ARE COMPLIED WITH. SIGN AT THE END OF EACH PAGE OF THE CHECKLIST.

PLEASE NOTE

- AN ENTRY VISA CAN BE APPLIED FOR 6 MONTHS, 1 YEAR OR UP TO 5 YEARS ONLY. THE DURATION OF THE VISA IS SUBJECT TO THE DISCRETION OF THE CONSULATE GENERAL OF INDIA.
- THE CONSULATE RESERVES THE RIGHT TO CALL FOR ADDITIONAL DOCUMENTS, AS CONSIDERED NECESSARY.

Entry to BLS International Services Canada Inc., Indian Visa Application Centres (VAC):

1. Due to the limited size of VACs, attorneys (those accompanying applicants), relatives, drivers, or friends are not allowed in the VAC.
2. If you cannot visit the VAC, it is recommended that you use the postal service to submit your application. To book a pickup and/or drop via Purolator, visit <http://www.blsindia-canada.com/vas/>
3. Long term Visas **over** 1 year duration will not be accepted by post/mail.
4. **Applicant must visit BLS center in person as Biometrics is mandatory for over 1 year duration Visas** (this applies to applicants from 12 years to 70 years of age)

<input type="checkbox"/>	<p>ONLINE APPLICATION FORM:</p> <ul style="list-style-type: none"> - The Application must be completed and submitted online by visiting http://indianvisaonline.gov.in/visa/ and selecting 'Regular Visa Application.' - Be sure to select the correct Indian mission based on the place where you reside in Canada, and the mission's jurisdiction. - Mission jurisdiction can be viewed at: http://www.blsindia-canada.com/entryvisa.php - Please note: Online applications are only accepted if filled out in the current year. - Please fill the online application form based as per your passport. After submission online, no changes can be made. In case of an error, please fill a new online application form. Please note: BLS International employees cannot edit or make any changes to your online application form.
<input type="checkbox"/>	<p>PHOTOGRAPH SPECIFICATIONS:</p> <ul style="list-style-type: none"> - One photo of size 51mm x 51 mm. Paste this on Page 1 of the Application Form. - Photo must be compliant with specifications; refer to :http://www.blsindia-canada.com/photo_spec.php - You can avail of this service at the VAC; go to: http://www.blsindia-canada.com/vas.php
<input type="checkbox"/>	<p>SIGNATURE INSTRUCTIONS:</p> <ul style="list-style-type: none"> - Sign on Page 1, inside the box, below your photo and 2. Signatures must match with your current passport. - Minor Applicants (Below 18 Years): (Please refer to additional documents for minors on page 2 of this checklist) <ul style="list-style-type: none"> o If a minor cannot sign, using only black or blue ink, apply left hand thumb impression for boys & right for girls on Pages 1 & 2. o Both parents must also sign below the applicant's signature on page 2.
<p>DOCUMENTS</p> <p><i>Provide photocopies, unless otherwise stated, of the below documents on A4 size paper. If applying in person at a BLS Center, you are also requested to carry the originals of the photocopies provided for verification purposes only.</i></p>	
<input type="checkbox"/>	<p>Canadian Passport (Original and copy of first page)</p> <ul style="list-style-type: none"> - Must be valid for at least 190 days. - Must have at least two blank/unstamped pages.
<input type="checkbox"/>	<p>Non-Canadian / Other Foreign Passport holders and Sri –Lankan Passport holders:</p> <ul style="list-style-type: none"> - 'Non-Canadian form'. Please visit - http://www.blsindia-canada.com/forms/HCI-CGI_Addition%20reference%20form%20for%20Non-Canadian%20National.pdf - 'Sri-Lankan form' to be filled up by both -former and current Sri-Lankan nationals. http://www.blsindia-canada.com/forms/HCI-CGI_SRI%20LANKAN%20REFERENCE%20FORM.pdf - Proof of work status in Canada: PR Card, Work Permit or Student Permit copy (The latter two must be valid for at least 6 months).

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	<p>ADDITIONAL DOCUMENTS TO BE PROVIDED FOR;</p> <p>A. Applicants born outside India, whose parents are of Indian origin OR former Indian nationals OR B. Foreign nationals, whose spouse if of Indian origin or former Indian national OR C. Applicants accompanying their spouse who has a valid Employment or Business Visa to India OR D. Applicants who were former Indian nationals (born in India)</p> <p><input type="checkbox"/> A. Applicants born outside India, whose parents are of Indian origin OR former Indian nationals Please provide the</p> <ul style="list-style-type: none"> ○ Copies of first and last pages of the parents current/surrendered Indian passports (on acquiring foreign citizenship) ○ Surrender Certificates, if applicable ○ Landing Papers of parents. Note: In case, original landing paper is not available / lost, a duplicate copy (for eg- 'Status of Verification' document from CIC), clearly reflecting the immigration category can be submitted. ○ Parent's status in Canada (if not acquired citizenship) for eg – Work Permit / PR card copies, if applicable ○ Statement of Live birth (reflecting both parents names) <p><input type="checkbox"/> B. Foreign nationals, whose spouse if of Indian origin or former Indian national</p> <ul style="list-style-type: none"> ○ Copies of first and last pages of the spouse's current or surrendered Indian passport (first, last and any observatory page) ○ Status in Canada, if applicable – Passport copy or PR Card or Work Permit or Study permit (The latter 2 must be valid for at least 6 months) ○ Landing paper of spouse. Note: In case, original landing paper is not available / lost, a duplicate copy (for eg- 'Status of Verification' document from CIC), clearly reflecting the immigration category can be submitted. ○ Marriage Certificate copy <p><input type="checkbox"/> C. Applicants accompanying their spouse who has a valid Employment or Business Visa to India</p> <ul style="list-style-type: none"> ○ Current passport copy of spouse ○ Indian Employment visa (Copy of validity pages) ○ Marriage Certificate <p><input type="checkbox"/> D. Applicants who were former Indian nationals (born in India)</p> <ul style="list-style-type: none"> ○ Please provide the copies of surrendered Indian passports (on acquiring foreign citizenship) ○ Surrender Certificate, if applicable ○ Landing Paper. Note: In case, original landing paper is not available / lost, a duplicate copy (for eg- 'Status of Verification' document from CIC), clearly reflecting the immigration category can be submitted.
	<p>Additional documents for MINOR applicants (Below 18 Years):</p> <ul style="list-style-type: none"> ○ Minor Consent Form – duly completed and signed by both parents. Minor consent form is available on the link below: https://www.blsindia-canada.com/forms/HCI-CGI_Minor%20consent%20form.pdf - Page 2 of the online application form to be signed by both parents below the minor's signature/thumb impression. ○ Copies of valid passports of both parents ○ Statement of Live Birth reflecting both parents' names <p>- For minors born outside India, with parents of Indian origin, please follow section (A) above.</p> <p>- For minors born in India, with parents of Indian origin, please follow section (D) above.</p> <p><input type="checkbox"/> - For minor travelling without parents;</p> <ul style="list-style-type: none"> ○ Notarized Affidavit indicating their consent to travel. Both parents must sign on the affidavit. ○ Copy of the passport of the person travelling with the minor - If either parent is out of the country, that parent has to provide: ○ Original Notarized Affidavit giving consent to spouse to travel with minor ○ Original Notarized passport photocopies of the parent who is outside the country ○ Original visa application duly signed by both parents on page 2 Please note: Documents must be notarized in the country where the second parent is in. <p>- If either parent is divorced</p> <ul style="list-style-type: none"> ○ Divorce Certificate and Court custody papers are required (mentioning the clause that indicates which parent has custody & consent to make travel arrangements for the child).
	<p><input type="checkbox"/> Proof of address in Canada:</p> <p>Driver's License, Ontario ID card, Utility Bill (must be less than 6 months old).</p> <p>For minor applicants, address proof can be provided by one parent</p>

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FEES:

Refer to fee schedule at: <http://www.blsindia-canada.com>

Mail In / Postal Applications:

- Enclose a certified cheque, in favor of 'BLS International Services Canada Inc.' to include:
 - HCI/CGI Visa Fee.
 - ICWF Consular Surcharge Fee.
- Enclose a **separate** certified cheque, in favor of 'BLS International Services Canada Inc.' to include:
 - BLS Processing Fee.
- Add: Return Courier charges.

Walk In Applicants:

Payment can be accepted by cash or debit only

The above guidelines are defined by the High Commission of India, Canada, for consular services for India, and must be strictly followed. The High Commission of India, Canada Information and Application Centre will not accept applications which do not meet above guidelines. They also reserve the right to ask for a personal interview. BLS International Services Canada Inc. have no say on whether you will be granted a visa/passport/PIO card/OCI card for India, as this is entirely the prerogative of the High Commission of India, Canada. The Mission may also request for additional documentation at any time during or after the submission of the application.

Undertaking: I certify that my documents are arranged in the order given at the Checklist above. I have been informed that any insufficiency in documentation as mentioned in the Checklist may lead to a delay in the processing/rejection of my application.

Signature _____

Checklist for Toronto jurisdiction only.Rev. 10.0