

Entry Visa Checklist



Applicant's Name		Passport no.	
Email ID		Mobile no.	



Use black ink only whilst completing your Application Form and Checklist.
Check mark all requirements below that are complied with.
Sign at the end of each page of the Checklist.

Entry to BLS International Services Canada Inc., Indian Visa Application Centers (VAC):

1. Due to the limited size of VACs, attorneys (those accompanying applicants), relatives, drivers, or friends are not allowed in the VAC.
2. An applicant may however, bring one person to assist him/her if he or she is elderly, disabled, or a minor child.
3. Applicants should bear in mind that they may stand outside the facilities for their turn, please dress according to weather conditions on the day of your visit.

Important:

1. If you cannot visit the VAC, it is recommended that you use the postal service to submit your application.
2. Alternatively, to book a pickup and/or drop via FedEx, visit <http://www.blsindia-canada.com/vas/>
3. Foreign visitors to Canada cannot apply for Indian visa services in Canada.

<input type="checkbox"/>	<p>Online Application Form:</p> <ul style="list-style-type: none"> - An Entry visa can be applied up to 1 year only. - Application must be completed and submitted online. - Visit: http://indianvisaonline.gov.in/visa/ and select 'Online Visa Application Registration.' - Be sure to select the correct Indian mission based on the place where you reside in Canada, and the mission's jurisdiction. - Please note: Online applications are only accepted if filled out in the current year. - Mission jurisdiction can be viewed at: http://www.blsindia-canada.com/entryvisa.php - Please fill the online application form based as per your passport. After submission online, no changes can be made. In case of an error, please register afresh online.
<input type="checkbox"/>	<p>Photograph:</p> <ul style="list-style-type: none"> - One photo of size 51mm x 51 mm. Paste this on Page 1 of the Application Form. - Photo must be compliant with specifications; refer to: http://www.blsindia-canada.com/vas.php - You can avail of this service at the VAC; go to: http://www.blsindia-canada.com/vas.php
<input type="checkbox"/>	<p>Signature Instructions:</p> <ul style="list-style-type: none"> - Sign at Page 1, inside the box, below your photo, and at Page 2. - Minor Applicants (Below 18 Years): <ul style="list-style-type: none"> o Signature must match with the valid passport. o If a minor cannot sign, using only black or blue ink, apply left hand thumb impression for boys & right for girls at Pages 1 & 2. o Both parents must also sign below the applicant's signature, at Page 2.
	<p>Documents: Provide photocopies unless otherwise stated; attach the following valid documents in photocopies.</p> <ul style="list-style-type: none"> - Provide copies for all the documents on LETTER size paper. - All photocopies have to be self-attested
<input type="checkbox"/>	<p>Canadian Passport (Original):</p> <ul style="list-style-type: none"> - Must be valid for at least 190 days. - Must have at least two blank/unstamped pages.
<input type="checkbox"/>	<p>Additional documents for Non-Canadian Passport:</p> <ul style="list-style-type: none"> - 'Additional Form to be filled by Foreign/Non-Canadian Nationals' – duly completed and signed. - Download at: http://www.blsindia-canada.com/entryvisa.php - Proof of Valid work status in Canada: Valid PR Card, Record of Landing, Work Permit or Student Permit. - Proof of address in Canada: Driver's License, Bank Statement or Utility Bill (The latter two must be less than 6 months old).
<input type="checkbox"/>	<p>Additional documents for Former Indian National Applying for a Visa:</p> <ul style="list-style-type: none"> - Cancelled and all Indian passports (Original and copies) from the day landed in Canada till became Foreign Citizen. - Landing Paper(Original and copies) - Citizenship Certificate(Original and copies) - Surrender of Indian Nationality certificate (issued by an Indian Mission).Surrender, if have not done so unless otherwise your Last Indian Passport before acquiring Citizen has a stamp "CANCELLED ON ACCOUNT OF ACQUIRING CANADIAN/FOREIGN NATIONALITY". - If your Landing Paper indicates/Family category, provide a letter from the Refugee Board CIC indicating that you have never applied for a refugee status in Canada
<input type="checkbox"/>	<p>Please follow this section;</p> <p>-For applicants born in Canada or outside India, whose parents are of Indian origin OR former Indian nationals</p>

Signature _____

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- For applicants of Foreign nationality, whose spouse if of Indian origin or former Indian national
- For applicants accompanying their spouse who has a valid Employment or Business Visa to India
- For applicants who were former Indian nationals (born in India)

Additional documents for the applicant, applying on basis of their parents/spouse (who are former Indian Nationals) who have acquired foreign citizenship;

- o Please provide the copies and original of cancelled Indian Passports (on acquiring foreign citizenship)
- o Previous Indian Passport with Landing stamp along with all other Indian Passports from the day landed in Canada till became Citizen(Original and copies)
- o Copy of Surrender Certificate.
- o Landing Papers of parents/spouse. (Original and copies)
- o Statement of Live birth (reflecting both parents names), Original and copies

For the applicant's parents/spouse, who are of Indian origin, who have NOT yet acquired foreign citizenship;

- o Photocopies of first, last and any observation pages of the parents/spouse's Indian passports and any other Indian Passports held after landing in Canada/Foreign country.
- o Provide proof of status in Canada – PR Card, Record of Landing, Work Permit or Study permit (The latter must be valid for at least 6 months)
- o Landing Papers of both parents/spouse reflecting immigration category, if received confirmation of permanent residence.
- o Statement of Live birth (reflecting both parents names)

Additional documents for those applying on spousal basis, whose spouse has a long term Employment Indian Visa;

- o Current passport copy of spouse
- o Indian Employment visa (Copy of validity pages)
- o Marriage Certificate

Additional documents for applicants who were former Indian nationals (born in India) Original and copies.

- o Please provide the copies of cancelled Indian passports (on acquiring foreign citizenship) and all other Indian passports from the day landed in Canada till became citizen.
- o Surrender Certificate- Surrender of Indian Nationality certificate (issued by an Indian Mission).Surrender, if have not done so unless otherwise your Last Indian Passport before acquiring Citizen has a stamp "CANCELLED ON ACCOUNT OF ACQUIRING CANADIAN/FOREIGN NATIONALITY".
- o Record of Landing reflecting the Immigration Category
- o Citizenship Certificate

Minor Applicant (Below 18 Years):

- Minor Consent Form – duly completed and signed by both parents
- Download at: https://www.blsindia-canada.com/forms/HCI-CGI_Minor%20consent%20form.pdf
- Statement of Live Birth reflecting both parents' names.
 - Both Parents Copy of Proof of address- Bank Statement/Utility Bill/Rent Agreement/Driving License(Proof must be less than 6 months old)

For minors, whose parents have acquired Foreign citizenship, please provide;

- Copies of cancelled Indian passports (on acquiring foreign citizenship) and all other Indian passports from the day landed in Canada till became citizen.
 - Copy of Surrender Certificates
 - Landing Papers of parents/spouse.
 - Citizenship Certificate

For minors, whose parents are of Indian nationals;

- Copies of both parent's current Indian passports
- Copy of their current status in Canada (Permanent Resident / Work Permit or Student Permit (with more than 6 months old validity)
- Landing paper reflecting Immigration Category

- Minor travelling without parents:

- o Notarized Affidavit indicating consent to travel. Both parents to sign.

Signature _____

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	<p>- If either parent is out of the country whilst applying, that parent to provide the following in addition:</p> <ul style="list-style-type: none"> ○ Minor Consent Form – duly completed, signed and notarized(original) ○ Notarized Affidavit (original) indicating consent to spouse to travel with minor. ○ Notarized photocopy of passport of parent from Notary Public(original) ○ Online visa application duly signed at Page 2. <p>-If parents are Divorced:</p> <p>- Divorce Certificate and Court Custody papers are required (specifically mentioning the clause that indicates which parent has the custody & consent to make travel arrangements for the child).</p> <p>-Documents signed by both parents and Notarized Affidavit (NOC) in Mutual Custody and Divorce papers.</p>
<input type="checkbox"/>	<p>Fees: Refer to fee schedule at: http://www.blsindia-canada.com/entryvisa.php</p> <p>Mail In Applications: Postal applications will be accepted at BLS,Ottawa Centre only</p> <p>- Enclose a certified cheque/ DD/PO in favor of 'BLS International Services Canada Inc.' to include:</p> <ul style="list-style-type: none"> ○ HCI Visa Fee. ○ ICWF Consular Surcharge Fee. ○ BLS Processing Fee. <p>- Add: Return Courier charges.</p> <p>Walk In Applicants: In cash or by debit card only</p>
<input type="checkbox"/>	<p>Proof of Address(Photocopy) -Bank Statement/Utility Bill/Rent Agreement/Driving License</p>
<input type="checkbox"/>	<p>Entry Visa and Surrender cannot be applied simultaneously</p>
<input type="checkbox"/>	<p>Notarized Affidavit for Change in Appearance</p>

The above guidelines are defined by the High Commission of India, Canada, for consular services for India, and must be strictly followed. The High Commission of India, Canada Information and Application Centre will not accept applications which do not meet above guidelines. They also reserve the right to ask for a personal interview. BLS International Services Canada Inc. have no say on whether you will be granted a visa/passport/PIO card/OCI card for India, as this is entirely the prerogative of the High Commission of India, Canada. The Mission may also request for additional documentation at any time during or after the submission of the application.

Undertaking: I certify that my documents are arranged in the order given at the Checklist above. I have been informed that any insufficiency in documentation as mentioned in the Checklist may lead to a delaying the processing/rejection of my application.

Signature_____