

Surrender of Indian Passport/Renunciation of Indian Citizenship Checklist Rev. 3.0



Applicant's Name		Submission Officer	
Passport Number		Date	DD-MM-YYYY



Use black ink only whilst completing your Application Form and Checklist.
Check mark all requirements below that are complied with.
Sign at the end of each page of the Checklist.

Entry to BLS International Services Canada Inc., Indian Visa Application Centers (VAC):

1. Due to the limited size of VACs, attorneys (those accompanying applicants), relatives, drivers, or friends are not allowed in the VAC.
2. An applicant may however, bring one person to assist him/her if he or she is elderly, disabled, or a minor child.
3. Please Walk In.
4. If you cannot visit the VAC, it is recommended that you use the postal service to submit your application.
5. Alternatively, to book a pickup and/or drop via FedEx, visit <http://www.blsindia-canada.com/vas/>

1	<p><u>Registration:</u></p>
<input type="checkbox"/>	<p>Online Application Form:</p> <ul style="list-style-type: none"> - A Surrender & Renunciation Certificate may be approved for applicants who have acquired Canadian/Foreign citizenship. - Download application form for Surrender & Renunciation and complete. - Visit: http://www.blsindia-canada.com/forms/HCI-CGI_Surrender%20and%20Renunciation%20form.pdf
<input type="checkbox"/>	<p>Photograph:</p> <ul style="list-style-type: none"> - Not required.
<input type="checkbox"/>	<p>Signatures:</p> <ul style="list-style-type: none"> - Sign at Page 1. - Minor Applicant (Below 18 Years) : <ul style="list-style-type: none"> o If a minor cannot sign, using only blue or black ink, apply left thumb impressions for boys and right for girls. o Both parents must sign at Page 1, under the Applicant's signature, even if not applying together.
2	<p><u>Documents:</u></p> <ul style="list-style-type: none"> - Indian passport Original and Photocopies - Citizenship Certificate (Photocopies) - Canadian/Foreign passport (Photocopies) - Proof of Address (Photocopy of Driver's License/Utility Bill/Bank Statement) (The latter two must be less than 6 months old)
3	<p><u>Fees:</u></p> <p>Refer to fee schedule at: http://blsindia-canada.com/renunciation_ppt.php and click at the tab Fee</p>
<input type="checkbox"/>	<p>Mail In Applications:</p> <ul style="list-style-type: none"> - Enclose a certified cheque, in favor of 'BLS International Service Canada Inc.' to include: <ul style="list-style-type: none"> o HCI/CGI Surrender/Renunciation Fee. o HCI/CGI Passport Retention Fee as Canadian/Foreign Citizen. o HCI/CGI Penalty for Travelling on Indian Passport as Canadian/Foreign Citizen. o HCI/CGI Penalty for Renewal/Re-issue of Indian Passport as Canadian/Foreign Citizen. o HCI/CGI Penalty for Misc. Passport Services obtained as Canadian/Foreign Citizen. o ICWF Consular Surcharge Fee. - Enclose a separate certified cheque, in favor of 'BLS International Services Canada Inc.,' to include: <ul style="list-style-type: none"> o BLS Processing Fee. o Add: Return Courier charges.
<input type="checkbox"/>	<p>Walk In Applications:</p> <ul style="list-style-type: none"> - Pay as above, at the VAC. - In cash or by debit card.

The above guidelines are defined by the High Commission of India, Canada, for consular services for India, and must be strictly followed. The High Commission of India, Canada Information and Application Centre will not accept applications which do not meet above guidelines. They also reserve the right to ask for a personal

Signature of Applicant _____

**Checklist for Vancouver jurisdiction only
Rev 0.3- 03.09.17**

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interview. BLS International Services Canada Inc. have no say on whether you will be granted a visa/passport/PIO card/OCI card for India, as this is entirely the prerogative of the High Commission of India, Canada. The Mission may also request for additional documentation at any time during or after the submission of the application.

Undertaking: I certify that my documents are arranged in the order given at the Checklist above. I have been informed that any insufficiency in documentation as mentioned in the Checklist may lead to a delay in the processing/rejection of my application.

Signature of Applicant _____