

Surrender of Indian Passport/Renunciation of Indian Citizenship Checklist



Applicant's Name		Passport no.	
Email ID		Mobile no.	____ - ____ - ____ - ____

- Use black ink only whilst completing your Application Form and Checklist.**
 Check mark all requirements below that are complied with.
 Sign at the end of each page of the Checklist.

Entry to BLS International Services Canada Inc., Indian Visa Application Centers (VAC):

1. Due to the limited size of VACs, attorneys (those accompanying applicants), relatives, drivers, or friends are not allowed in the VAC.
2. An applicant may however, bring one person to assist him/her if he or she is elderly, disabled, or a minor child.
3. Applicants should bear in mind that they may stand outside the facilities for their turn, please dress according to weather conditions on the day of your visit.

Important:

1. If you cannot visit the VAC, it is recommended that you use the postal service to submit your application.
2. Alternatively, to book a pickup and/or drop via FedEx, visit <http://www.blsindia-canada.com/vas/>

<input type="checkbox"/>	<p>Application Form:</p> <ul style="list-style-type: none"> - Download application form for Surrender & Renunciation and complete. - Visit: https://blsindia-canada.com/forms/HCI-CGI_Surrender%20and%20Renunciation%20form.pdf - Be sure to select the correct Indian mission based on the place where you reside in Canada, and the mission's jurisdiction. - Mission jurisdiction can be viewed at: http://www.blsindia-canada.com/renunciation_ppt.php - Ensure that you use the correct form. <p>For lost Indian Passports:</p> <ul style="list-style-type: none"> - Download application form for Deemed Surrender and complete. - Visit: https://blsindia-canada.com/forms/HCI-CGI_Deemed%20Surrender%20Certificate%20form.pdf
<input type="checkbox"/>	<p>Signatures:</p> <ul style="list-style-type: none"> - Sign at Page 1 - Minor Applicant (Below 18 Years): <ul style="list-style-type: none"> o If a minor cannot sign, using only blue or black ink, apply left thumb impressions for boys and right for girls. o Both parents must sign at Page 1, under the Applicant's signature, even if not applying together. o Both Parents Copy of proof of address o Both Parent Copy of Passports
	<p>Documents: Provide photocopies unless otherwise stated; provide below mentioned documents in photocopies</p> <ul style="list-style-type: none"> - Provide copies for all the documents on LETTER size paper. - All photocopies have to be self-attested
<input type="checkbox"/>	<p>Deemed Surrender Certificate: For applicants who have acquired Citizenship before 2001 and do not have the Indian passport for surrender of Indian Nationality.</p> <p>-Birth Certificate or Educational Certificate obtained from India to be attested by MEA(Ministry of External Affairs, Patiala House ,New Delhi)</p> <ul style="list-style-type: none"> - Copy of Canadian / Foreign passport - Copy of the Canadian / Foreign Oath Certificate with date on it (Citizenship card and copy are not accepted) (Originals to Verify) - Copy of Landing paper(Originals to Verify) <p>Notarized Affidavit (Explaining the reason of not submitting the Indian passport)</p>
<input type="checkbox"/>	<p>Surrender of Indian passport & Renunciation of Indian Citizenship: For applicants who acquired Citizenship before 31 May 2010 & acquired Citizenship after 31 May 2010</p> <ul style="list-style-type: none"> - All Original Indian Passport/passports from the day landed in Canada till became Citizen along with one copy of first, last and all observation pages with visa issued and entry-exit stamps. - Original and Copy of the Canadian / Foreign Oath Certificate with date on it (Citizenship card and copy are not accepted) - Copy of Canadian / Foreign passport - Original and copy of Landing paper - If of Canadian/Foreign passport has not been applied kindly provide a written / signed explanation with reason - In case the Indian passport held at the time of acquiring Canadian citizenship is not available a statement explaining the circumstances of the loss/damage, detailed police report of lost passport, the passport number & date of issue/expiry

Signature of Applicant _____

Checklist for Ottawa jurisdiction only.

Surrender of Indian Passport/Renunciation of Indian Citizenship Checklist



Applicant's Name		Passport no.	
Email ID		Mobile no.	____ - ____ - ____ - ____

	must be provided, along with proof in support of the claim (For example Landing Document)																																	
<input type="checkbox"/>	<p>Name Variation: If your name varies between your Indian and Canadian passports: - Provide a written declaration.</p>																																	
<input type="checkbox"/>	<p>Fees: Refer to fee schedule at: http://www.blsindia-canada.com/renunciation_ppt.php</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <thead> <tr> <th style="width: 40%;">If Canadian/Foreign citizenship was acquired</th> <th style="width: 20%;">Renunciation/Surrender fee</th> <th style="width: 15%;">Consular Surcharge</th> <th style="width: 10%;">BLS Fee</th> <th style="width: 15%;">Total fee</th> </tr> </thead> <tbody> <tr> <td>before June 1, 2010</td> <td style="text-align: right;">\$26.00</td> <td style="text-align: right;">\$2.00</td> <td style="text-align: right;">\$7.40</td> <td style="text-align: right;">\$35.40</td> </tr> <tr> <td>on or after June 1, 2010</td> <td style="text-align: right;">\$240.00</td> <td style="text-align: right;">\$2.00</td> <td style="text-align: right;">\$7.40</td> <td style="text-align: right;">\$249.40</td> </tr> </tbody> </table> <p>Following are the provisions relating to penalty:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 85%;">Penalty for retention of Indian Passport after acquiring Canadian / Foreign Citizenship for a period in excess of 3 years (Only if the passport expires on or after 1 January 2005)</td> <td style="width: 15%; text-align: right;">\$343.00</td> </tr> <tr> <td colspan="2">Penalty for travelling on your Indian Passport after acquiring Canadian Citizenship</td> </tr> <tr> <td>1 Trip</td> <td style="text-align: right;">\$343.00</td> </tr> <tr> <td>2 Trips</td> <td style="text-align: right;">\$686.00</td> </tr> <tr> <td>3 Trips</td> <td style="text-align: right;">\$1029.00</td> </tr> <tr> <td>4 Trips</td> <td style="text-align: right;">\$1372.00</td> </tr> <tr> <td>5 Trips or more</td> <td style="text-align: right;">\$1711.00</td> </tr> <tr> <td>Penalty for getting Indian Passport renewed or reissued after acquiring Canadian/ Foreign Citizenship</td> <td style="text-align: right;">\$856.00</td> </tr> <tr> <td>Penalty for obtaining any miscellaneous passport service (Name change/Correction) after acquiring Canadian / Foreign Citizenship</td> <td style="text-align: right;">\$343.00</td> </tr> </table>	If Canadian/Foreign citizenship was acquired	Renunciation/Surrender fee	Consular Surcharge	BLS Fee	Total fee	before June 1, 2010	\$26.00	\$2.00	\$7.40	\$35.40	on or after June 1, 2010	\$240.00	\$2.00	\$7.40	\$249.40	Penalty for retention of Indian Passport after acquiring Canadian / Foreign Citizenship for a period in excess of 3 years (Only if the passport expires on or after 1 January 2005)	\$343.00	Penalty for travelling on your Indian Passport after acquiring Canadian Citizenship		1 Trip	\$343.00	2 Trips	\$686.00	3 Trips	\$1029.00	4 Trips	\$1372.00	5 Trips or more	\$1711.00	Penalty for getting Indian Passport renewed or reissued after acquiring Canadian/ Foreign Citizenship	\$856.00	Penalty for obtaining any miscellaneous passport service (Name change/Correction) after acquiring Canadian / Foreign Citizenship	\$343.00
If Canadian/Foreign citizenship was acquired	Renunciation/Surrender fee	Consular Surcharge	BLS Fee	Total fee																														
before June 1, 2010	\$26.00	\$2.00	\$7.40	\$35.40																														
on or after June 1, 2010	\$240.00	\$2.00	\$7.40	\$249.40																														
Penalty for retention of Indian Passport after acquiring Canadian / Foreign Citizenship for a period in excess of 3 years (Only if the passport expires on or after 1 January 2005)	\$343.00																																	
Penalty for travelling on your Indian Passport after acquiring Canadian Citizenship																																		
1 Trip	\$343.00																																	
2 Trips	\$686.00																																	
3 Trips	\$1029.00																																	
4 Trips	\$1372.00																																	
5 Trips or more	\$1711.00																																	
Penalty for getting Indian Passport renewed or reissued after acquiring Canadian/ Foreign Citizenship	\$856.00																																	
Penalty for obtaining any miscellaneous passport service (Name change/Correction) after acquiring Canadian / Foreign Citizenship	\$343.00																																	
<input type="checkbox"/>	<p>Mail In Applications: - Enclose a certified cheque/DD.P.O in favor of 'BLS International Services Canada Inc.' to include: o HCI Surrender/Renunciation Fee. o HCI Passport Retention Fee as Canadian Citizen. o HCI Penalty for Travelling on Indian Passport as Canadian Citizen. o HCI Penalty for Renewal/Re-issue of Indian Passport as Canadian Citizen. o HCI Penalty for Misc. Passport Services obtained as Canadian Citizenship. o Consular Surcharge Fee - Enclose a separate certified cheque,/DD/PO in favour of 'BLS International Services Canada Inc.,' to include: o BLS Processing Fee o Add: Return Courier charges</p>																																	
<input type="checkbox"/>	<p>Walk In Applications: - In cash or by debit card only</p>																																	
<input type="checkbox"/>	<p>Proof of Address(Photocopy) -Bank Statement/Utility Bill/Rent Agreement/Driving License</p>																																	
<input type="checkbox"/>	<p>Surrender and Visa can be applied simultaneously(except entry visa)</p>																																	

Signature of Applicant _____

Checklist for Ottawa jurisdiction only.

Surrender of Indian Passport/Renunciation of Indian Citizenship Checklist



Applicant's Name		Passport no.	
Email ID		Mobile no.	____ - ____ - ____ - ____ - ____

The above guidelines are defined by the High Commission of India, Canada for consular services for India, and must be strictly followed. The High Commission of India, Canada Information and Application Centre will not accept applications which do not meet above guidelines. They also reserve the right to ask for a personal interview. BLS International Services Canada Inc. have no say on whether you will be granted a visa/passport/PIO card/OCI card for India, as this is entirely the prerogative of the High Commission of India, Canada. The Mission may also request for additional documentation at any time during or after the submission of the application.

Undertaking: I certify that my documents are arranged in the order given at the Checklist above. I have been informed that any insufficiency in documentation as mentioned in the Checklist may lead to a delay in the processing/rejection of my application.

Signature of Applicant _____

Checklist for Ottawa jurisdiction only.